Kristan's Perfect Day

5:00	check email, read my bible, pray, journal
6:00	get kids up & make breakfast, get kids out the door
6:45	work on morning message, call into voice mail, give my daily message, affirmations & goals. Leave uplifting message for Team
8:00	Get ready for work
9:00	Be at work

Have a catch a plane mentality--Be where I am
What do I need to do today?
Be Passionate

Daily Activities:

Morning Message
Check voice mail & email
Update the blog
Personal hand written thank you or an acknowledgement
Check Paragon for new listings and trends
Random act of kindness, do one good thing each day
Review offers & listings
Take the call
Call those who give us business
Acknowledge well done

Weekly: I Set the Tone
Delegation and Accountability: Prepare for:
Buyer Specialist Meetings, Team Huddles, Listing Partner Meetings, Administrative Team Huddles
Review market numbers, any trends?
Review Financials
Lead Generation/Innovation
Grow Leaders, teach how to arouse, engage, and satisfy the motives of their followers
Serve My Team
Walk My Values
Acknowledge Well Done
Inspire Trust & Respect
Be giving, selfless, community minded, other's minded
Get better at asking

Monthly: work on newspaper, work on marketing postcards that need to go out, get statistical information ready for team, prepare year to date closed sales info for team, check Shirley's numbers against ours for the month, volunteer work.

5:00	Leave Every Day
5:15	Make Dinner
6:00	Dinner with Brad and Kids
7:00	Homework with kids, clean up kitchen, do some reading
8:30	Pray with kids
9:00	To bed