

BUYER LEAD SHEET

Date: _____

Realtor assigned to the lead _____ Call accepted by (Team Member) _____

Name _____

Phone _____

Email _____

What is the address of the home you are inquiring about? _____

What prompted you to call? _____

Are you working with a REALTOR? _____ How long? _____ If so, have you signed an agreement? _____

Are you looking to Purchase or Rent a home? _____

Can you tell me about the home you are searching for?

Price Range _____ Desired Cities _____ Schools _____

Condo _____ Townhome _____ Single Family _____

Bedrooms _____ # Baths _____ Basement _____ Garage _____ Fireplace _____

Will you be paying cash or will you be financing the home? _____

Have you been pre-approved by a lender? _____ With whom did you speak? _____

Mortgage Information

Appointment set for _____ When were you pre-qualified? _____

Mortgage Company _____ With whom did you speak? _____

Loan Officer _____ When were you pre-qualified? _____

Phone _____ Can you email me your approval or pre-approval letter? _____

If NOT pre-qualified please schedule a time when a loan officer can call them.

Best time of day to call _____ Mortgage Company referred _____

Loan Officer _____ Phone number _____

Results of call _____ Pre-qualification letter sent? _____

Do you currently (circle one) Own or Rent

If you own, do you need to sell your home to make your next purchase? _____

If your home is not yet on the market, would you like to have a market analysis done on your current home to determine its current value? _____

If you rent, when does your lease expire? _____

What date and time are you available to see the home(s)? _____

Find them on:

Facebook _____

LinkedIn _____

Twitter _____

Did you Google them? _____