10 Year Past Client Plan Contact #4, 22, 35, 48, 66, 79, 91, 110, 123

Home Service Checklist

Hi (FIRSTNAME)

How are you doing? I was working on a list of tips for my clients to help with annual home maintenance and I wanted to pass it along to you. Here are a couple items to keep in mind:

- Inspect the foundation at least onel x per year for any cracks, holes or improper drainage.
- Clean exterior surfaces for mold or mildew. Clean if necessary.
- Check the roof for holes, cracks or rotting.
- Replace the batteries in smoke detectors.
- Inspect the home for pests and insect infestation.

These are just a few pointers to keep in mind. If you can think of anyone else that might find this useful please feel free to forward this to their email address as well.

Let me know if you need anything,

(AGENT SIGNATURE)