Dear <name of vendor>

Do you have a brochure or flyer that I could pass along to my clients who need <kind of service vendor offers>?

Every now and then a client will ask me where to go and who to call for help with <name of service> and I'd like to be able to give them both your name and recommendations from your satisfied customers.

If you're interested in this added exposure for your business, please get in touch. I'm not looking for referral payments – I just want to serve my clients better by becoming a more comprehensive source of information for them.

Best regards,

Signature,

Name

Contact information